



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
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फ.सं.प्र.मु.आ.आ/प्रश/१९(१४)/२०२०-२१

F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक: 16.१२.२०२०

Date: 16.12.2020

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – **Online Special Course on Communication Skills & Stress Management** conducted by MSTU, Hyderabad – on **22.12.2020 (01 day) – ONLINE COURSE** - - Nomination of candidates – Regarding.

अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त आन लाइन कोर्स के लिये ०१ कार्य दिवस के लिए २२.१२.२०२० (०१ कार्य दिवस) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held on **22.12.2020 (01 working days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS Teams (Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Hyderabad. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day.** The officials whose EmailIDs/Mobile No.s are not displayed in the annexure shall contact the officials of **MSTU, Hyderabad**; Sri. N. Nagi Reddy, ITI (8985972049) and Sri. Subroto Biswas, OS (8985971745) for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

B. Srinivasa Rao

(बी.श्रीनिवास राव)/ (B.SRINIVASA RAO)

आयकर उपायुक्त (मुख्या)(प्रशासन)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

- Copy to: 1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO(MSTU), Hyderabad.

ANNEXURE

LIST OF OFFICIALS NOMINATED FOR ONLINE SPECIAL COURSE ON COMMUNICATION SKILLS AND STRESS MANAGEMENT CONDUCTED BY MSTU, HYDERABAD ON 22.12.2020

Sl. No.	Emp ID	Name	Desig	Office	Station	Contact No.	MAIL-ID
1	159366	PRAVEEN KUMAR BORRA	OS	ADCIT(ReAC)(VU)-1(3), HYDERABAD	ANANTAPUR	8985971752	PRAVEEN.K.B@INCOMETA X.GOV.IN
2	169328	SINGARAJU SAILAJA	OS	ADCIT, RNG-2, GUNTUR	GUNTUR	8985970142	SAILAJA.SINGARAJU@INCO METAX.GOV.IN
3	165356	SWARNA LATHA VUPPU	OS	IT OFFICE, HINDUPUR	HINDUPUR	8985971789	SWARNA.L.VUPPU@INCOM ETAX.GOV.IN
4	129461	KUMARA SWAMY KV	OS	CIT (TDS), VIJAYAWADA	VIJAYAWADA	8985971754	VENKATA.K.K@INCOMETA X.GOV.IN
5	128800	K. SUDHA RANI	OS	PRCIT, VIJAYAWADA	VIJAYAWADA	8985971760	
6	175576	PAVANI MADHIRA	STA	IT OFFICE, BAPATLA	BAPATLA	8985970603	
7	170729	BOORAGA KUSUMA	STA	IT OFFICE, GUDUR	GUDUR	8985970341	KUSUMA.B@INCOMETAX.G OV.IN
8	172490	MADDU KEERTHI	STA	ITO (TDS), GUNTUR	GUNTUR	8985971860	KEERTHI.MADDU@INCOME TAX.GOV.IN
9	173969	P PAVAN KRANTHI KISHORE	STA	CIT(A), KURNOOL	KURNOOL	8985971449	PAVANKRANTHIKISHORE.P @INCOMETAX.GOV.IN
10	177175	VELLE RAJ KUMAR	STA	IT OFFICE, MANCHERIAL	MANCHERIAL	7901599575	VELLE.RAJKUMAR@INCOM ETAX.GOV.IN
11	182149	KONGARI MAHESH	STA	IT OFFICE, NALGONDA	NALGONDA	9014176769	KONGARI.MAHESH@INCO METAX.GOV.IN
12	169474	JAI VENKATESH S	STA	ITO(I&CI), TIRUPATI	TIRUPATI	8985970239	JAI.V.S@INCOMETAX.GOV.I N
13	170730	NAGA SAMUDRAVENI	STA	ADCIT(EXEMPTIONS), VIJAYAWADA	VIJAYAWADA	8985971580	
14	180888	AKANKSHA RANI	STA	ADCIT(IT), VIJAYAWADA	VIJAYAWADA	7901599694	KUMARIAKANKSHA.RANI@ INCOMETAX.GOV.IN
15	172572	CHALLA PRANEETHA	STA	ADCIT, RNG-1, VIJAYAWADA	VIJAYAWADA	8985970879	
16	118019	VENKATESWARA RAO PULAPAKA	STA	ADCIT, RNG-1, VIJAYAWADA	VIJAYAWADA	8985971473	
17	175651	KALLAM PUNNA REDDY	STA	ADCIT, RNG-2, VIJAYAWADA	VIJAYAWADA	8985972045	PUNNAREDDY.KALLAM@I NCOMETAX.GOV.IN
18	180874	PAWAN KUMAR	STA	ADCIT, TDS RANGE, VIJAYAWADA	VIJAYAWADA	7901599688	PAWAN.KUMAR20@INCOM ETAX.GOV.IN
19	180889	KAKARALA SHILPA	STA	CCIT(ReAC), VIJAYAWADA	VIJAYAWADA	7901599695	K.SHILPA@INCOMETAX.GO V.IN
20	175719	BOBBURI ANUPAMA	STA	ITO(I&CI), VIJAYAWADA	VIJAYAWADA	7901599566	ANUPAMA.BOBBURI@INCO METAX.GOV.IN
21	170627	KARAMSETTY GEETHIKA SRUJANA	TA	ADCIT, CENTRAL RANGE, GUNTUR	GUNTUR	8985970139	
22	170626	MEDURI ANIL KUMAR	TA	ADCIT, RNG-2, GUNTUR	GUNTUR	8985970624	ANIL.M@INCOMETAX.GOV.I N
23	183902	PALLAVI UPADHYAY	TA	ADCIT(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8527281996	PALLAVI.UPADHYAY@INCO METAX.GOV.IN
24	174180	TIRUMANI KRISHNAIAH	TA	ADCIT(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	9550995910	
25	172483	K. RAGHAVENDER	TA	ADCIT(EXEMPTIONS), HYDERABAD	HYDERABAD	8985971479	
26	183862	MUKESH	TA	ADCIT(TDS), TDS RANGE- 1, HYDERABAD	HYDERABAD	9468173233	
27	186335	SANDEEP KUMAR PANDEY	TA	ADCIT(TDS), TDS RANGE- 2, HYDERABAD	HYDERABAD	9811048955	SANDEEPKUMAR.PANDEY @INCOMETAX.GOV.IN
28	174343	CHUNCHU SRIHARI	TA	ADCIT, RNG-1, HYDERABAD	HYDERABAD	7901599681	CHUNCHUSRIHARI@INCOM ETAX.GOV.IN
29		CHALAMCHERLA SUNITHA	TA	ADCIT, RNG-13(SALARY), HYDERABAD	HYDERABAD	9640390996	SUNITHA.CHALAMCHERLA @GMAIL.COM
30	172407	SHAIENDRA KUMAR	TA	ADCIT, RNG-3, HYDERABAD	HYDERABAD	8985971686	SHAIENDRA.KUMAR11@I NCOMETAX.GOV.IN
31	179109	GUNTUPALLI VENKATA PAVAN KUMAR	STENO, GR-I	CIT (APPEAL UNIT)-1, GUNTUR	GUNTUR	8985970367	g.venkata.pavan.kumar@inc ometax.gov.in
32	164737	K. SAI SANDEEP	STENO, GR-I	ADDL.CIT (EXEMPTIONS), HYDERABAD	HYDERABAD	8985972380	saisandeep.k@incometax.go v.in

**LIST OF OFFICIALS NOMINATED FOR ONLINE SPECIAL COURSE ON COMMUNICATION SKILLS AND STRESS MANAGEMENT CONDUCTED BY MSTU,
HYDERABAD ON 22.12.2020**

Sl. No.	Emp ID	Name	Desig	Office	Station	Contact No.	MAIL-ID
33	163246	JAYA PRAKASH G	STENO, GR-I	ADDL.CIT, RANGE-9, HYDERABAD	HYDERABAD	8985970575	jayaprakash.g@incometax.gov.in
34	164225	V L V SUNEELA	STENO, GR-I	CIT (JUDICIAL), HYDERABAD	HYDERABAD	8985970436	suneela.v.l.v@incometax.gov.in
35	165007	KAVITHA PETETI	STENO, GR-II	CIT (APPEAL UNIT)-2, GUNTUR	GUNTUR	7901599719	peteti.kavitha@incometax.gov.in
36	165381	VANAM KRISHNAVENI	STENO, GR-II	CIT (APPEAL UNIT)-2 HYDERABAD	HYDERABAD	8985971782	srikv2012@gmail.com
37	172388	KAPIL KUMAR	STENO, GR-II	CIT (APPEAL UNIT)-3 HYDERABAD	HYDERABAD	8985971528/ 9412406294	kapil.kumar2@incometax.gov.in
38	182249	JYOTIRMOY BASU	STENO, GR-II	CIT (APPEAL UNIT)-6 HYDERABAD	HYDERABAD	8017376989	jyotirmoy.basu@incometax.gov.in
39	172387	HARI SINGH	STENO, GR-II	CIT (APPEAL UNIT)-7 HYDERABAD	HYDERABAD	8985970632	harisingh92314@gmail.com
40	164960	JAGANA ANITHA	STENO, GR-II	CIT(A)-12, HYDERABAD	HYDERABAD	8985970615	jaganaanitha@incometax.gov.in

TS
16/12/2020